

.

From: Nellie Gunter <kgpvobxyu@lalex.nsk.ru>
Sent: Tuesday, June 19, 2012 12:52 AM
To: Farak, Sonja (DPH)
Subject: Administrative Assistant

Job offer. Administrative Assistant.

Our Company is is looking for to fulfill the full-time vacancies of the Outside support representative. If you fit the criteria below, please contact us Requirements:

- Only serious, well qualified applicants need apply.
- US citizenship required.
- Must be legally able to work in the United States.
- Must be 21+ .
- Must possess High school degree.
- Excellent verbal and written command of the English language.
- Must have home PC and high-speed internet connection required.
- A clear criminal history required.
- PC skills Microsoft Office, Email, Microsoft Windows OS.
- Cell Phone, printers.

Job Description:

- Plan, direct, or coordinate operational activities.
- Monitor and process customer's payments.

La-turin is a full service web marketing organization offering companies business and search engine marketing consulting services, marketing consulting services, search engine optimization, web marketing and integrated marketing services. If you believe you have the skills and qualifications to meet this criteria please submit your CV.

PLEASE if you interested in this job, please If you are interested and meet the criteria as stated above, kindly submit your resume to email darrel.moon@yahoo.com